



MEETING MINUTES AUG. 28, 2020

ZOOM Meeting

Joint Committee meeting called to order: 9:02 a.m.

In attendance: Sam Byington, Cheryl Cardoza, Tara Connolly, Melissa Deadmond, Kristen DeMay, Jinger Doe (Chair), John Fitzsimmons, Mark Maynard, Jon Reddick-Lau, Sharif Rumjahn, Stephanie Walden, Karen Wikander

Guests: Amber Anaya

The Academic Standards and Assessment Committee (ASA) held a joint meeting with the Curriculum Review Committee (CRC) to establish a better understanding of the task/purpose of each committee and how best to work together on issues which concern both committees. Melissa Deadmond provided an overview of the Interstate Passport and how the committees can align their tasks with the passport. Jinger Doe, Chair of the ASA committee, called for volunteers to join the General Education Learning Outcomes Taskforce (GELO). The attendance will be listed on each committee's individual minutes.

ASA Meeting Called to order: 9:24 a.m.

Approval of the April 17, 2020 minutes

The April 17, 2020 minutes were motion and seconded by Mark Maynard and Cheryl Cardoza respectively. The committee approved them unanimously.

Academic Dishonesty Policy Update

The policy has been shared with and approved by Tony Futia, who is in charge of student conduct. Plagiarism has become a larger problem since TMCC has gone remote. This policy is coming to the September 4, 2020 Faculty Senate meeting as an action item.

New Business

New members: Jon Reddick-Lau

New PUR cycle: The PURs completed in the Fall will be for Spring review and the PUR's completed in the Spring will be for the following Fall to review. This will distribute the PUR cycles more efficiently and equally for all involved. Switching completion seasons will not be allowed. The questions template now includes more specific questions such as equity gaps.

PUR captains needed:

Fall

- History - Jon Lau
- VPARTS - Cheryl Cardoza
- Biology – Tara Connolly
- Community Health Science – Jennifer Pierce
- Apprenticeship – Sam Byington

Spring

- PEX – Melissa Deadmond
- Paralegal – John Fitzsimmons
- Physical Sciences – Tara Connolly & Jennifer Pierce
- Construction and Design – Mark Maynard
- Criminal Justice – Karen Wikander

Workshops will be held for the PURs

New PUR Rubric: The Rubric will be moved into a shared drive for committee viewing.

Recruit for GELO: The GELO Taskforce will merge with the Interstate Passport Taskforce since the charge and tasks of each taskforce are similar. John Fitzsimmons volunteered to join the GELO Taskforce.

Meeting adjourned: 10:10 a.m.