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# MEETING MINUTES JAN. 26, 2024

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10-11:30 a.m. via Zoom

**Meeting called to order:** 10:02 a.m.

**In attendance:** Lenaya Andersen, Tom Cardoza, Laurel Harrison, Andy Hughes, Rob Lively, Lars Jensen, Casey Machen, Linda McGillicuddy, Jim New, Jeff Olsen, Kofi Poku, Cecilia Vigil, Chris Westin, Karen Wikander (Chair), Itzel Woolpert

**Absent:** Kurt Ehlers

**Guests:** Amber Anaya (arrived at 11:03 a.m.)

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## Approve Minutes from November 17, 2023

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Cecilia Vigil moved and Rob Lively seconded to approve the November 17, 2023 Professional Standards Committee Minutes with the correction of Chris Weston's name to "Westin." The committee approved the minutes.

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## Vote to put the Senate Statement from the November Faculty Senate Meeting onto the FS Agenda

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The committee didn't want to move forward with this without more information about where the statement currently sat with the Faculty Senate executive team and what their intentions were for the document.

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## New Business

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**Annual plan and tenure forms for librarians:** The committee discussed community service and what it is. A committee member noted their dean did not accept community service that was not relevant to the instructor's discipline.

The committee also reviewed C/E1a, d, e, f, h and CE1i. Karen will start typing changes to the document and contact Maggie and Laurel to discuss the changes.

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## Next Meeting

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The committee will discuss the rubric document and student evaluations.

**Meeting adjourned:** 11:29 a.m.

**Next Meeting:** February 23, 2024, 10-11:30 a.m. via Zoom