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# MEETING MINUTES DEC. 10, 2021

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11-12 p.m. via Zoom

**Meeting called to order at:** 11:00 a.m.

**In attendance:** Elena Atanasiu, Julie Ambrecht, Lisa Buehler, Vanina Coudriet, Damien Ennis, Robin Griffin, Blisin Hestiyas, Dan Hooper, Beth Humphrey, Lars Jensen, James Kuzhippala (Chair), Ted Lambert, Rebecca McCleary, Rebecca Porter, Craig Rodrigue, Jimmy Roque, Roza Weller

**Absent:** Brian Addington, Tamara Anderson, Carrie Breakell, Katie Bomberger, Kat Dow, Heidi Himler, Thomas Kearns, Nancy O'Neal, Brandy Scarnati, Phil Smilanick, Corina Weidinger

**Guests:** Tim III

## Approval of November 12, 2021 Minutes

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*Rebecca McCleary moved and Lisa Buehler seconded to approve the minutes from November 12, 2021. The committee approved the minutes unanimously.*

## WebCollege Updates

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Jimmy Roque reported the trainings for the Spring are posted on the Professional Development calendar. Jimmy's last day is December 30. Brandy Scarnati and Kat Dow will be available for WebCollege questions and help. They will be posting for Jimmy's position in January. The committee thanked Jimmy, wished him well, and was sad to hear he is leaving TMCC.

The WebCollege is limited at the moment and can offer 1-1 trainings as needed. Some trainings will be on hold until new people are hired.

## Online Faculty Standard 1.1

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The general consensus is to leave online standard 1.1 as a college-level requirement with specific department level policies. The Online Faculty Standards were reviewed by James. Only Quality Matters trainings have stipends. James also provided an update from the November Faculty Senate Meeting over what was passed and discussed.

The committee will continue to review the standards and make a final motion sometime in the Spring.

Canvas 1,2,3 trainings will be offered via Professional Development, and may possibly be offered as 1-1 trainings. James will verify with Brandy regarding potential for a future option of a self-paced Canvas 1,2,3 course. The committee will hold off on establishing a deadline/time frame for when the training must be completed. Discussion circled around online courses and how to ensure faculty are being given the opportunity to take the trainings prior to teaching. It was also suggested to advocate for online faculty, especially faculty new to online teaching. A Canvas shell was also suggested for new hires.

## Observation of Online Teaching Effectiveness Form

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The committee did not get to this agenda item at today's meeting.

**Meeting adjourned:** 12:00 p.m.

**Next Meeting:** February 11, 2022 at 11 a.m.