

PLANNING COUNCIL MEETING MINUTES

Monday, May 10, 2021

9:00 am

Zoom Web Conference

ADA Committee Annual Report Presentation

Thomas Kearns, Disability Resource Center Assistive Technician, presented the ADA Committee Annual Report to the council highlighting the 5 goal of the ADA Committee: The ADA Charter, Improving Accessibility Purchasing Program, Emergency Evacuation Database, Canvas Training Center and TMCC ADA Services and Reference page. The entire presentation may be viewed within the full minutes posted to the Planning Council webpage.

Approval of revisions to the Strategic Master Plan and Key Performance Indicators

Dr. Melissa Deadmond, Associate Dean of Assessment and Planning, gave a final look at revisions made by the Accreditation Committee and the Planning Council in prior meetings. Discussion was held on the removal of Enrollment Indicator 1.1 and that refinement will be required for indicator 11. A motion to adopt the Key Performance Indicators with removal of 1.1 and refinements to 11 was made by Dr. Joan Steinman with a second from Cheryl Cardoza. The Council approved the motion without opposition or abstention.

2021 – 2022 Planning Council Meeting Dates & Membership

Dr. Hilgersom presented the schedule for the 2021-2022 Planning Council session. The August meeting date will be finalized as Fall kick off and division meeting schedules are finalized. Also, Dr. Hilgersom reminded Council members whose term may be coming to a close to notify Valerie Kelley if they would like to continue service or recommend replacements to fill their vacancy.

Planning Council Committee Updates

- Academic and Student Services Committee
 - No report – Committee has not met since last Planning Council.
- Accreditation Committee
 - Dr. Deadmond reported that the committee's next meeting will be May 13 with focus on Standard 1C.
- Budget Committee
 - No report.
- Diversity Committee
 - Adine Stormoen, Veterans Upward Bound Specialist, reported on projects and initiatives of the Diversity Committee including Sustainability Champions participation in the Eco Blitz at San Rancho Rafael, Bee City and noted that an additional assignment for Faculty Foster Youth has been posted.
- Enrollment Management Committee
 - No report – Committee has not met since the last Planning Council.
- Facilities Committee
 - Dr. Ayodele Akinola, Assistant Director of Facilities Operations, provided project updates to the Council including the Meadowood South elevator modernization, Oddie District project, and continued planning for commencement ceremonies.
- Technology Committee
 - Thomas Dobbert, Chief Technology Officer, reported life cycle replacements will begin next week. All new computer stations will have cameras integrated into monitors going forward. Floppy disks and CD-ROMs will no longer be used. Work continues on the admissions application. Thomas also reported that IT has loaned out 117 computers, 80 webcams, 40 adapters and 40 headsets.

Constituency Updates

- Student Government Association
 - Alyssa Fromelius, Student Government Association President, reported that the SGA is preparing for commencement. Volunteers are being staff and 400+ t-shirts are ready for distribution. Work continues with the Marketing and Communications Office on a student facing document to assist students in advocating for NSHE budgets. Alyssa is working with former SGA President Alexandra Patri on an Open Education Resources Resolution that will be voted on May 12. SGA is also working with the Health & Wellness committee on promoting healthy eating options.
- Classified Council

President's Cabinet Meeting Summary

- Julia Bledsoe, Classified Council President, reported that the Council last met the prior week. Nominees have been received for all Executive Board positions and voting should open this week. A BBQ will be held this Summer in lieu of a full Classified Symposium as way to welcome back Classified Staff.
- Faculty Senate
 - Faculty Senate Chair, YeVonne Allen, noted that the Faculty Senate will have its final meeting of the session this Friday, May 14 where the Chair Elect will be officially announced.

Constituency Updates

- Planning Council committee updates from meetings after today to be reported at the August 2021 Planning Council meeting.
- Strategic Master Plan: Operationalizing the plan with a tracking and document system.

Next Meeting: August 2021 – Date TBD



ADA COMMITTEE REPORT

2020-2021

5 Goals

- 01 The ADA Charter
- 02 Improve Accessibility Purchasing Program
- 03 Emergency Evacuation Database
- 04 Canvas Training Center
- 05 TMCC ADA Services and Reference page

01 The ADA Charter

- The Charter of the ADA Committee needed to be updated to reflect the committee's new reporting process.
- Instead of reporting to the President's Council the ADA Committee would be a sub-committee of the Diversity Committee reporting to the President through the Planning Council.

02 Improve Accessibility Purchasing Program

Two Fold Approach

- The IT Department will encourage VPAT Participation
- A Canvas Training Module on Accessibility Purchasing Program

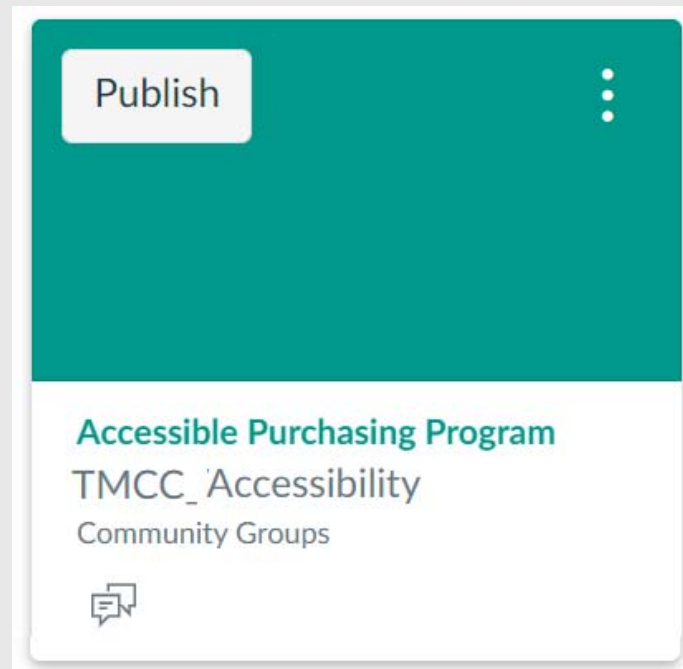
The IT Department Added a Statement

The IT Department Added a Statement in this years announcement for the Academic/Instructional Lab Software Installation Request.

“it is important to verify whether the requested software has a VPAT. Our institution is committed to provide equal opportunities, accessibility and reasonable accommodations.”

“Not having a VPAT does not exclude a software from being used in class. Consequently, ***please do not select the checkbox*** if you cannot find a VPAT on the vendor’s website. Rather, ***comment on the missing VPAT on the Software Request Form*** so the DRC office in conjunction with the department has enough time for research of an alternative teaching method should the need arise.”

A Canvas Training Module



03 Emergency Evacuation Database

This Emergency Evacuation Database is designed to pre-inform instructors that they have a student in their class who will need assistance in emergency evacuation situations. This also creates a tool for first responders to locate such students and ensure that they have been evacuated.

03 Emergency Evacuation Database

The first stage of accomplishing this goal the Disability Resource Center added a module to its department database. The database is called the AIM Database and is setup to collect student's documentation and notate their appropriate accommodations. This includes the accommodation of those student's requesting assistance when it comes to emergency evacuations. As a result the AIM Database has the added feature at the beginning of every semester of sending out an accommodation sheet notifying professors if they have student's needing accommodations including that of needing assistance when it comes to emergency evacuation. As a result of documenting a student's need of assistance and what classes they are in at any given time this information becomes invaluable to a first responder making sure everyone has been evacuated.

This part of the AIM Database will be made available to Ben Davis who will be the go-between protecting the Student's FERPA's Rights making the information available to first responders.

03 Emergency Evacuation Database

The second stage of accomplishing this goal will involve employees of TMCC that need assistance in emergency evacuation and creating a database to keep the information. Currently the IT Department has several top priority projects it is working on. Time has been slated to start the creation and building of an Emergency Evacuation Database sometime late in the 2021 Fall Semester.

04 Canvas Accessible Training in Minutes

The Canvas Accessible Training in Minutes modules is designed to teach accessibility topics in chunks that take less than ten minutes per topic. It is also designed so that those associated with TMCC know that it is not a department's responsibility for accessibility but it is each and everyone of our obligation's to build equal access for all.

Canvas Accessible Training in Minutes Modules

These modules include:

- Accessible Purchasing Program
- Adobe PDF Accessibility
- Email Accessibility
- PowerPoint Accessibility
- Word Accessibility

05 TMCC ADA Services and Reference page

- The ADA Services and Reference page is designed to be a quick one stop reference for all those needing help at TMCC with ADA and accessibility needs answered.

TMCC ADA Services and Reference page First Draft

- **TMCC ADA Services and Reference page**
- **Purchasing Process**
 - [Questions most asked about the Purchasing Procedures at TMCC](#)
 - [Academic/Instructional Lab Software Installation Request](#)
 - [Academic Software per Department](#)
 - [Academic Software per Academic Year](#)
 - [Academic/Instructional Lab Software Installation Request Database](#)
 - [DRC VPAT Software Request Report](#)
 - [NSHF Database - Accessible Information Communication Technology \(AICT\)](#)
 - [Pre-Purchase Accessibility Checker](#)
- **Classroom Accessibility**
 - [Classroom Accessible Problems](#)
 - [Accessibility Issues Form](#)
 - [TMCC Creating Accessible Content](#)
 - [Principles of Curriculum Accessibility](#)
 - [Checklist for Course Accessibility](#)
 - [Pre-Purchase Curriculum Accessibility Checker](#)
 - [Helpful Resources and Fast Facts for TMCC Faculty](#)
 - [DRC's Frequently Asked Questions for Faculty](#)
- **Curriculum Review Committee Accessibility**
 - [Policy 3572- Accessible Electronic Information and Technology](#)
 - [Pre-Purchase Curriculum Accessibility Checker](#)
 - [Principles of Curriculum Accessibility](#)
 - [Helpful Resources and Fast Facts for TMCC Faculty](#)
 - [DRC's Frequently Asked Questions for Faculty](#)
- [Checklist for Course Accessibility](#)
- [Accessible Instructional Material](#)
- **Accessibility Training**
 - [WebCollege Quality Matters](#)
 - [WebCollege UDOLIT Training](#)
 - [Canvas Accessibility through UDOLIT](#)
 - [Word Accessible Content Training](#)
 - [TMCC Creating Accessible Content](#)
 - [Microsoft Word 2016 Windows Accessibility Tutorial](#)
 - [Introduction: Creating Accessible PowerPoint Presentations](#)
 - [PowerPoint Accessible Content Training](#)
 - [Inclusivity in Education in an Equally Educational Manner Training](#)
 - [Adobe PDF Accessibility in Minutes](#)
 - [Email Accessibility in Minutes](#)
 - [PowerPoint in Minutes](#)
 - [Word Accessibility in Minutes](#)
- **Textbook Accessible**
 - [Accessible Textbooks Department Notification Report](#)
 - [Policy 3572- Accessible Electronic Information and Technology](#)
 - [Accessible Textbooks Versus Inaccessible Textbooks Report](#)
 - [Accessible Textbook Issues](#)
 - [Need Help with the Accessibility of a Textbook](#)
- **Accessibility Awareness**
 - [Accessibility Issues Form](#)
 - [Send Notification of Appropriate Accommodation to Professors \(SNAAP\) Email Example](#)
 - [Helpful Resources and Fast Facts for TMCC Faculty](#)
 - [DRC's Frequently Asked Questions for Faculty](#)
- **Web Services**
 - [Standards and Guidelines for Accessibility](#)
 - [Web Accessibility Issues](#)
 - [Accessibility Issues Form](#)
- **Library Accessible Services**
 - [Library Accessibility Policy and Procedures](#)
 - [TMCC Library Accessible Features](#)
 - [Accessibility Issues Form](#)
- **Disability Resource Center**
 - [Disability Resource Center \(DRC\) Homepage](#)
 - [Pre-Purchase Curriculum Accessibility Checker](#)
 - [DRC's Frequently Asked Questions for Faculty](#)
 - [Who are Eligible for accommodations](#)
 - [How do I register with the DRC](#)
 - [What Documentation does the DRC need to register](#)
 - [Get the answers to some of our most commonly-asked questions](#)
 - [Find information about accommodation, accessible materials, service animals and more in our policy library](#)
 - [Disability Accommodation Eligibility](#)
 - [DRC Resources for Faculty](#)
 - [Register with DRC](#)
 - [Schedule An Exam](#)
 - [Register with DRC](#)
 - [Schedule An Exam](#)
 - [Accommodations Eligibility](#)
 - [Frequently Asked Questions](#)
 - [DRC Rights and Responsibilities](#)
- [High School Transitioning](#)
- [Documents and Forms](#)
- [DRC Resources for Faculty](#)
- [DRC Staff](#)
- **DRC Policies**
 - [Accessible Instructional Material](#)
 - [Accommodation Appeals](#)
 - [Alternate Text Format](#)
 - [Attendance Policy](#)
 - [Course Substitution Policy](#)
 - [DRC Discrimination Complaint Policy](#)
 - [DRC Documentation Policy](#)
 - [Deaf and Hard of Hearing Policies](#)
 - [Memory Aids](#)
 - [Numeric Calculator Policy](#)
 - [Personal Care Attendants](#)
 - [Requesting Accommodations](#)
 - [Service Animals/Pets](#)
 - [DRC Contact Us](#)
- **Emergency Evacuation of the Disabled at TMCC**
 - [Emergency Evacuation of the Disabled at TMCC Database \(TBC\)](#)
 - [Emergency Evacuation of the Disabled at TMCC Training \(TBC\)](#)
 - [DRC Accommodation Specialist determination of students qualified for Emergency Evacuation \(TBC\)](#)
 - [AIM Database Page for the Emergency Evacuation of the Disabled at TMCC \(TBC\)](#)

Cal and Jennifer's Message

Less is More

TMCC ADA Services and Reference page 2nd Draft

- TMCC ADA Services and Reference page
- Accessibility Training
- The links listed below provide training sites in best practices in creating accessibility content for the classroom.
- Canvas Accessibility through UDOIT?
- Microsoft Word 2016 Windows Accessibility Tutorial
- PowerPoint Accessible Content Training
- TMCC Creating Accessible Content
- Inclusivity in Education in an Equally Educational Manner Training
- Email Accessibility in Minutes
- Classroom Accessibility
- The links listed below will help with checking accessible best practices in a classroom.
- Checklist for Course Accessibility
- Classroom Accessible Problems
- Accessibility Issues Form
- Principles of Curriculum Accessibility
- Pre-Purchase Curriculum Accessibility Checker
- DRC's Frequently Asked Questions for Faculty
- Curriculum Review Committee Accessibility
- The links listed below are TMCC Curriculum Accessibility Policies and FAQ to help Faculty build accessibility into their curriculum.
- Policy 3522: Accessible Electronic Information and Technology
- Principles of Curriculum Accessibility
- Helpful Resources and Fast Facts for TMCC Faculty
- DRC's Frequently Asked Questions for Faculty
- Accessible Instructional Material
- Disability Resource Center
- The links listed below list services and assistance through the Disability Resource Center.
- Disability Resource Center (DRC) Homepage
- Get the answers to some of our most commonly-asked questions
- DRC Discrimination Complaint Policy
- DRC Contact Us
- Library Accessible Services
- The links listed below lead you to accessible access and aids in the Library.
- Library Accessibility Policy and Procedures
- TMCC Library Accessible Features
- Accessibility Issues Form
- Purchasing Process
- The links listed below are sites to form, policies, and information dealing with TMCC's accessible purchasing process.
- Academic/Instructional Lab Software Installation Request
- Academic Software per Department
- Academic Software per Academic
- Academic/Instructional Lab Software Installation Request Database
- DRC VPAT Software Request Report
- NSHE Database - Accessible Information Communication Technology (AICT)
- Pre-Purchase Accessibility Checker
- Questions most asked about the Purchasing Procedures at TMCC
- Textbook Accessible
- The links listed below are sites to TMCC's accessible policies, and information to textbooks and associate curriculum adoption.
- Accessible Textbooks Department Notification Report
- Policy 3522: Accessible Electronic Information and Technology
- Accessible Textbooks Verse Inaccessible Textbooks Report
- Accessible Textbook Issues
- Need Help with the Accessibility of a Textbook
- Web Services
- The links listed below are to accessible best practices implemented at TMCC and links to help when needed.
- Standards and Guidelines for Accessibility
- Web Accessibility Issues
- Accessibility Issues Form

Next Year's Goals

- **Improve Accessibility Purchasing Program**
- **Finish the Emergency Evacuation Database**
- **Advertise Accessible Trainings**
- **Accessible Book Selection**
- **More Goals**

Strategic Master Plan KPI's

Objective	KPI's	Responsible for Providing Data	Responsible for Establishing Initial Suggestion for Goal Setting, and Documenting thought Process	Short Term Goal/Long Term Target	Prior 4	Prior 3	Prior 2	Prior 1	SMP Report Spring 2021		Trend	Notes	
										Data Year	Value		
Access													
1. Serve as an Open-Access Institution													
KPI's													
	1.1 Enrollment (Headcount)	IR	Enrollment Management	Goal/Target	Prior 4	Prior 3	Prior 2	Prior 1					
					11,325	11,110	11,271	11,662	Fall 2020	10,665			
	1.2 Enrollment reflecting the Hispanic distribution of Washoe County	IR	Equity, Inclusion, and Sustainability Office	= Washoe County Rate			30%	32%	Fall 2020	Hispanic population TMCC: 31% Washoe: 25%		Added back ethnic distribution to show we're meeting Latino /Hispanic population. Remove males from the SMP but look at gender on a program-specific way towards diversity.	
	1.3 Number of Jump Start Students (excl TMHS)	IR	Enrollment Management		376	458	735	1,466	Fall 2020	1,668			
	1.4 Enrollments in Non-Credit courses	Kathy Berry	Kathy Berry	2% annual increase	17,676	18,486	18,551	16,874	AY 2019-20	10,394		Not just EPIC - includes all non-credit at college (Safety Center, ABE, VUB, CPR, etc.)	
2. Cultivate a welcoming, safe, and inclusive learning environment													
KPI's													
	2.1 Equally supportive of all racial/ethnic groups and genders. (Grad outcomes survey)	IR	DEI	Goal/Target	Prior 4	Prior 3	Prior 2	Prior 1					
				>=90%	94%	94%	94.5%	94%	AY 2019-20	94.5%			
	2.2 Clery violent crime incidents (response in narrative)	DEI	DEI	< Average of aspirational peers (Everett CC, CUNY Lehman, Santiago Canyon College)	0	0	0	0	2019	0 incidents		Limited to violent crimes (Clery definition);	
	2.3 Number of faculty and staff participating in: Creating Accessible Content (webcollege and DRC) Safe Zone (DEI and Counseling) Mental Health First Aid (counseling) DEI Workshops (DEI, often in collaboration with others)	Brandy Scarnati/Joan Steinman	Brandy Scarnati/Joan Steinman			29	23	24	AY 2020-21	8* (Spring 2021 not done)		Includes more suggested disaggregated metrics.	
		Joan Steinman	Joan Steinman			15	14	25					
		Joan Steinman	Joan Steinman						AY 2019-20	118 (unduplicated)			
		DEI	DEI	>= Previous Year									
	2.4 Percentage of ethnically diverse faculty and staff	IR	DEI	Academic Faculty: >2% annually Administrative Faculty and Staff: >= previous year	faculty: 14.7% staff: 30.0%	faculty: 13.3% staff: 32.4%	faculty: 14.5% staff: 33.0%	faculty: 16.5% staff: 36.4%	Fall 2020	faculty: 17.5% staff: 37.7%		change to academic faculty to mirror to NASH; employee groups and then list each groups	
Student Success													
3. Improve successful completion of student's educational goals													
KPI's													
	3.1 SAM grad/transfer/still enrolled rate	IR	Academic Leadership	Goal/Target	Prior 4	Prior 3	Prior 2	Prior 1					
				67.5% goal - 70% target	61.0%	65.7%	67.3%	67.0%	Fall 2014	67.5%		Make SAM 3.1	
	3.2 IPEDS graduation rate	IR	Academic Leadership	29% goal - 32% target	31%	28%	30%	31%	Fall 2014	28%		change order of 3.1. Give SAM higher priority	
	IPEDS peer comparison group (median value)	IR		----	17%	19%	25%	26%	Fall 2014				
	3.3 College ScoreCard (started at TMCC and transferred in; 8 years after attending)	IR	Academic Leadership										
	% Graduated	IR	Academic Leadership	29% goal; 32% target					Fall 2012	29%			
	% Withdrew	IR	Academic Leadership	43% goal					Fall 2012	43%			
	% Transferred	IR	Academic Leadership	26% goal					Fall 2012	26%			
	% Still Enrolled	IR	Academic Leadership	2% goal					Fall 2012	2%			
	3.3 Degrees and certificates awarded	IR	Academic Leadership	2223 goal; 2500 target	2,431	2,389	2,508	2,478	AY 2019-20	2,547		Presidents performance metric for evaluation (P&G Manual Ch. 2, Section 2.3)	
	3.4 Fall-to-Fall retention of new, full-time degree-seekers (at TMCC)	IR	Academic Leadership	63% goal; 70% target	63%	61%	63%	66%	Fall 2019	59%		Opening up to other groups creates noise in the data. Cover course completion. Move to SAM	
	3.5 Fall-to-Fall persistence of new, full-time degree-seekers (at any institution)	IR	Academic Leadership	67% goal; 74% target	67%	66%	66%	70%	Fall 2019	62%			
	3.6 Successful completion of gateway math & English courses	IR	Academic Leadership	Math: 70%; English 73%	math: 59% English: 75%	math: 62% English: 74%	math: 62% English: 74%	math: 71% English: 79%	Fall 2020	math: 73% English: 79%			
	3.7 Course completion for job upgrade and personal interest students	IR	Academic Leadership	87% goal and target	87%	89%	78%	86%	Fall 2020	87%			
3.8 Special Populations													
4. Foster student learning and preparation with high-quality instruction													
4.1 General Education learning outcomes (GELO) achievement (Percent of students assessed at >= Proficient)													
	Communications	Melissa Deadmond	ASA (already set at 70%)	>=70%	N/A	67.6%	68.9%	68.9%	2019-20	71.4%			
	Critical Thinking	Melissa Deadmond	ASA (already set at 70%)	>=70%	N/A	66.1%	65.4%	68.2%	2019-20	71.5%			
	Information Literacy	Melissa Deadmond	ASA (already set at 70%)	>=70%	N/A	57.4%	57.4%	60.7%	2019-20	61.4%			
	People & Cultural Awareness	Melissa Deadmond	ASA (already set at 70%)	>=70%	N/A	71.8%	72.3%	74.7%	2019-20	76.3%			
	Quantitative Reasoning	Melissa Deadmond	ASA (already set at 70%)	>=70%	N/A	61.2%	62.8%	62.9%	2019-20	64.5%			
5. Provide student support services that correlate with student success													
KPI's													
	5.1 Advising: total graduated, transferred, or still-enrolled (Advised v. non-advised)	IR	Natalie Brown		Prior 4	Prior 3	Prior 2	Prior 1					
					72% vs 61%	72% vs 62%	75% vs 60%	72% vs 58%	2019-20	71% vs 59%			
	5.2 TLC: course pass rate (tutored v. not tutored)	IR	Brandy Scarnati		86% vs 78%	86% vs 77%	85% vs 79%	86% vs 77%	2019-20	87% vs 80%			
	5.3 Counseling: F/F persistence (used counseling v. did not use counseling)	IR/Joan Steinman	Joan Steinman		61% vs 41%	59% vs 41%	62% vs 39%	60% vs 40%	2019-20	57% vs 37%			
Close the Achievement Gap													
6. Close achievement gaps across underserved student populations													
KPI's													
	6.1 Graduation rate by: Hispanic population (compared to cohort)	IR	DEI	Goal/Target	Prior 4	Prior 3	Prior 2	Prior 1					
				Hispanic rate = IPEDS cohort rate			H: 28% cohort: 30% HM: 20% cohort: 30%	H: 28% cohort: 31% HM: 21% cohort: 31%	Fall 2014	H: 32% cohort: 28% HM: 28% cohort: 28%		Male graduation rate removed	
	Hispanic male population (compared to cohort)	IR	DEI	Hispanic male rate = IPEDS cohort rate					Fall 2014				
	6.2 Fall-to-Fall retention of Firstgen, new, full-time degree-seekers (at TMCC)	IR	DEI	= IPEDS cohort rate	64% vs 61%	63% vs 60%	62% vs 63%	66% vs 66%	Fall 2019	57% vs 60%		NOTE: pre-Covid, first gen persistence was the same or better as non-first gen. Fall 19 to Fall 20 shows the first post-covid rate and the trend has reversed.	

Workforce												
7. Develop innovative programs that respond to the dynamic needs of industry and the community												
KPI's			Goal/Target	Prior 4	Prior 3	Prior 2	Prior 1	Data Year	SMP Report Spring 2021 Value	Trend	Notes	
7.1 workforce awards conferred (CT, SKC, BAS, AAS)	IR	Academics	goal - 1407 (ave); target - 1477	1473	1431	1439	1387	2019-20	1303			
7.2 number of Employers sponsoring TMCC Apprenticeships (cumulative)	Barb Walden	Barb Walden	1-2 per year goal; 35 target				25	2020-21	30			
7.3 number of TMCC Apprentices (cumulative)	Barb Walden	Barb Walden	845 goal; 970 target				600	2020-21	770		(TMCC and employer-sponsored; number came from presentation and is not precise)	
7.4 EPIC career certificate completions	Kathy Berry	Kathy Berry	increase 2% annually					2019/20	274			
Highlights of work with regional employers (qualitative)	Barb Walden	Sidney Sullivan; EPIC										
Research												
8. Promote student learning through undergraduate research and experiential learning												
8.1 Number of students involved in research and experiential learning projects on campus	Julie Ellsworth	Academics						2019-20	79		Would like to see that number double every two years. Research projects initiated by a class. Involved in field-based research initiated by a faculty.	
9. Encourage research-based practices in teaching												
9.1 Number of faculty completing ACUE (running total) - Change to rate	VPAA Office	VPAA Office	9 goal	N/A	N/A	N/A	45	2019/20	74			
9.2 Number of QM certified web sections taught (running total)	Brandy Scarnati	Brandy Scarnati	49 goal; 70 target	4	18	40	45	2019/20	45			
9.3 foundation grant outcomes (Qualitative)	Gretchen Sawyer	Gretchen										
TMCC Goal: Ensure ongoing stewardship of resources												
10. Optimize state-funded revenue												
10.2 Weighted student credit hours (Are these completed?)	IR	Cabinet	3% in 5 years starting Sp. 22	204,800	204,266	215,995	227,427	2019/20	227,510			
11. Maximize and grow non state-funded revenue streams												
11.1 Revenue from self-supporting programs	Elise - metric still needs to be defined										Elise to rework. Will include % of overall budget reserved in contingency, set amounts or % for deferred or annual maintenance, and completion of capital projects, including student space.	
11.2 baseline amount of private donations	Gretchen Sawyer	Gretchen Sawyer						2019-20	\$2,181,427			
11.3 dollar amount of grant-based expenses	Gretchen Sawyer	Gretchen Sawyer						2019-20	\$5,738,527			
11.4 Percentage of FT TMCC employees who contribute to the Foundation	Gretchen Sawyer	Gretchen Sawyer	50%; 100% of leadership	38%	36%	34%	32%	2019/20	34%			
12. Promote environmental sustainability												
12.1 Maintain Second Nature Resilience Commitment Status (qualitative)	Yevonne Allen	Yevonne Allen	Maintain	Prior 4 Resilience Commitment Signed	Prior 3 Sustainability Champions Committee Created	Prior 2 Resilience Assessment	Prior 1 Climate Action Plan Created	FY 21	Climate Action Plan progress measurement cycle		Organization: Second Nature	
12.2 Campus-wide environmental sustainability initiatives (qualitative)	Yevonne Allen	Yevonne Allen	----	TMCC Faculty Sustainability Advocate additional assignment created	Sustainability Website, "Faculty Stories", RTC discount bus passes, and hydration stations	(1) TMCC Green Team established. (2) Sustainable Promotional Materials Initiative.	(1) U.S. Department of Education Green Ribbon School designation. (2) TMCC 100% Renewable Energy Powered	FY 21	GREENevada Golden Pinecone Sustainability Award - Clean Energy			

Planning Council Dates
2021-2022

- Monday, August 16 or Thursday, August 19 - 9:00 a.m. to 11:00 a.m. (depending on division meetings)
- Monday, September 20 - 9:00 a.m. to 11:00 a.m.
- Monday, October 18 - 9:00 a.m. to 11:00 a.m.
- Monday, November 15 - 9:00 a.m. to 11:00 a.m.
- December – No Meeting
- Monday, January 24 - 9:00 a.m. to 11:00 a.m.
- Monday, February 28 - 9:00 a.m. to 11:00 a.m.
- Monday, March 21 - 9:00 a.m. to 11:00 a.m.
- Monday, April 18 - 9:00 a.m. to 12:00 p.m.
- Monday, May 16 - 9:00 a.m. to 12:00 p.m.