



Truckee Meadows Community College

Vice President of Academic Affairs

PROBATIONARY DEVELOPMENT/DEPARTMENT REVIEW REPORT

Faculty Member's Name		Department/Division	
Semester/Year of Evaluation	Tenure Track <input type="checkbox"/> Yes <input type="checkbox"/> No		Month/Year Hired

Instructions

This form is to be completed each semester for faculty who meet one of the following conditions:

- are on tenure track and need the form completed by the tenure probationary committee.
- are not on tenure track but have been assigned a department review committee to assist the faculty member in becoming an excellent contributor to the college community.

The form is to be completed by the tenure probationary committee or department review committee chairperson and submitted to the appropriate supervisory administrator. The committee chairperson also distributes a copy of the report in the faculty member's tenure probationary or department review committee file folder.

The committee shall use the approved terminology for evaluating the applicant (B/R Title 2, Ch. 4, section 4.4.2(b)):

- i. Excellent
- ii. Commendable
- iii. Satisfactory — or —
- iv. Unsatisfactory

Evaluation of the faculty member's achievement of the "Standards for Recommending Appointment with Tenure" from the NSHE Code (to be completed by the department review committee also, in case the faculty member becomes eligible for tenure at a later date).

If more space is needed, please attach a separate sheet.

# Probationary Development/Department Review Report

Faculty Member's Name	Semester/Year of Evaluation
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## Standard One: Teaching/Performance of Assigned Duties

Excellent  Commendable  Satisfactory  Unsatisfactory

## Standard Two: Service

Excellent  Commendable  Satisfactory  Unsatisfactory

## Evaluation of the faculty member's completion of committee-requested activities

# Probationary Development/Department Review Report

Faculty Member's Name	Semester/Year of Evaluation
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<b>Signatures</b>	
Faculty Member	Date
Committee Chair	Date
Committee Member	Date
Committee Member	Date
Dean/Appropriate Supervisor	Date
Vice President Academic Affairs (Information Only)	Date

## Comments