

MEETING NOTES FOR FEBRUARY 10, 2020

Present

Kaylene Brady, Natalie Brown, Amber Burroughs, Yuliana Chavez, Tony Futia, Felipe Gutierrez De Alba, Robert Hernandez, Andy Hughes, Leslie Jia, Miguel Martinez, Tamera Mooney, Karen Rubio, Tina Ruff, Joan Steinman, Sidney Sullivan, Cameron Tuttle

1. Natalie:

- a. Natalie attended The Institutional Advisory Council (IAC) meeting held in TMCC's new Sports and Fitness Center (SFC) on February 7. Each college division provided a one page document with their areas' work towards moving TMCC's Strategic Initiatives forward. Faculty Senate created a new "Campus Belonging and AD HOC Task Force" charged with identifying and deterring hateful behavior. New High School enrollment is up 93% for Fall 2019. Current vacancies on the IAC will be filled with diversification of the IAC as a goal. Minutes from this meeting are available on the President's webpage under IAC once approved by the Council.

Standing Items:

- a. Cabinet-Andy-
 - *Human Resources (HR) reported that they have eight personnel requests and all are replacements.
 - *Signs advising that only service animals are allowed in college buildings are being placed at all entrances.
 - *The co-requisite stage one implementation for English proved unsustainable and they will reset after reworking the curriculum. It was noted that future professional development support will be necessary for successful implementation of the curriculum.
 - *The NV Energy Incentive Pay of \$1.5 million has been secured and primarily will be used for classroom enhancements and faculty stipends
 - *Interim Dean of Technical Sciences, Barb Walden, presented a draft copy of The Nevada System of Higher Education's (NSHE) Workforce Development Initiative which is a plan to address the challenges of the workforce and industry needs of Nevada through collaboration with representatives from NSHE institutions and external partners. NSHE will lead and coordinate this initiative.
 - *The Learning Commons Director resigned. Brandi Scarnati is the new Learning Commons Director.
 - *The Faculty Senate's "First Year Resolution" regarding replacement of the words "freshman" and "freshmen" with the words "first year" in all TMCC documents was presented and approved.
 - *Foundation will conduct a feasibility study to determine the probability of raising \$10 million for the East View Building.
 - *A 6000 square foot, three story pre-fab building is still being considered for Advising, Counseling and the VPSD offices. The building would be in the community garden/wind turbine area.
- b. Planning Council-Joan-NA
- c. Academic Affairs & Student Services-Natalie-Putting standard IB level information in the 2020 catalog is being presented at the Chairs and Deans meeting later this month. The recommendation is to mirror the University of Nevada, Reno's (UNR) information. TMCC hired eight new part-time Gateway mentors who will work in the cubicles outside the VPSD's office suite.
- d. Accreditation Committee--NA
- e. Budget Allocation Committee-Andy-NA
- f. Enrollment Management Committee-Andy-NA

2. Unit Updates:

- a. **Disability Resource Center (DRC) and Student Conduct: Tony**

All is going well in DRC. Tony is working to resolve some student conduct issues in the adult education program. Six registered sex offenders are enrolled in classes at this time.
- b. **Retention and Support Programs: Joan**

The Counseling social worker position closes soon. They received the Walter S. Johnson grant funding for emergency help for foster youth.

c. Veterans Resource Center (VRC): Felipe

They completed 85% of their student certifications. The VRC is sponsoring the Vietnam War Veterans Remembrance Day Ceremony and All Veterans Appreciation Concert. This event is being hosted by The Vietnam Veterans of America Chapter # 989 and TMCC in the Student Center on March 28. Operation Battle Born is from May 20 through May 25 this year.

e. Academic Advising & Transfer Services: Natalie

Advising is back to appointments. They saw 2500 students and are removing holds.

f. Equity, Inclusion and Sustainability (EIS): Miguel

The Northern Nevada Diversity Summit is on April 2 at the University of Nevada, Reno. The Student Government Association (SGA) expanded to hold welcome back events at all TMCC sites. The diversity track series offered through professional development had 200 participants.

g. Athletics, Health and Wellness: Tina

The ribbon cutting ceremony for the new Sports and Fitness Center is on March 13. Wellness week is April 13-17. Maria Sheehan will be a keynote speaker. The Student Government Association (SGA) is working on a Fight Song for the TMCC Lizards and the mascot is being built.

h. Student Services and Diversity (SSD): Kaylene

Reminder that assessments are due on February 14 and remember that we are one year behind for reporting.

i. Career Hub: Sidney

They partnered with the Student Employment office for the Student Employment Job Fair held on February 4. The job fair was a success and they were able to award work study to students on the spot! Sidney will be tabling at the upcoming Reno + Sparks Chamber of Commerce Alliance event. Please get her any flyers or information you would like for her to include on the table.

j. Adult Recruitment: Amber

The Career and Technical Education (CTE) Open House is on February 19 at the William N. Pennington Applied Technology Center (EDSN). The 2020 National CTE Letter of Intent Signing Day is on February 20 also scheduled also happening at EDSN. They are providing campus tours for many prospective students.

k. Financial Aid (FA): Leslie

February is Financial Aid Awareness month. The FAFSA Fiesta is on February 11. They need five or six part-time students for a focus group to provide feedback for the FA web page. Please refer interested students to Leslie. The FA Coordinator position closed. Reminder students' financial aid will be affected if they do not complete their English and math classes. The five credit co-requisite classes may pose challenges for some students.

l. Jump Start: Karen

Jump Start has 1,166 students right now and they have 27 cohort requests for Fall.

m. International Student Services: Amanda

Amanda has spring recruitment trips planned for Vietnam, Japan, Thailand and Singapore. TMCC welcomed 11 new international students at the International Orientation on January 23. The first international coffee hour is this Wednesday, February 12, and the presentation will be on China.

n. Counseling: Cameron

The annual Fill a Bag Fill Your Heart campaign is happening now. Bags will be collected from offices by March 1. The free HIV/STI testing event was a great success! They are planning to offer the testing clinic on campus once a month. More to come.

o. Admissions & Records: Andy

Commencement is scheduled for Wednesday, May 20, 2020 at Lawlor.

p. Veterans Upward Bound (VUB): Robert

A Bridges out of Poverty staff training event is being provided to VUB staff and other veteran service providers on April 16 at the VUB office. Robert will attend the upcoming Nevada Military Support Alliance fundraiser.

q. Recruitment and Access Center (RAC): Yuli

The Nevada Promise Scholarship deadline for new students is March 1. Undocumented students can qualify for the Nevada Promise Scholarship. There are 2,000 candidates for Nevada Promise for Fall 2020. Please consider being a Nevada Promise Mentor. The original Gear Up Scholarship program is ending on May 31.