

MEETING NOTES FOR MAY 11, 2020

Present

Kaylene Brady, Natalie Brown, Amber Burroughs, Yuliana Chavez, Susan Elbe, Felipe Gutierrez De Alba, Robert Hernandez, Andy Hughes, Leslie Jia, Peter Miller, Tamera Mooney, Lee Raubolt, Karen Rubio, Tina Ruff, Joan Steinman, Amanda Stibick, Cameron Tuttle

1. Estela's Updates:

- a. The budget reduction task force has met twice. They made progress on their recommendations for budget reductions at the 6, 10 and 14% levels and are now discussing budget reduction recommendations at 20 and 25% levels. It is tougher to make recommendations at the higher levels, but permanent positions remain the top priority. Once they complete their work, the task force will forward their recommendations to the President. Governor Sisolak is declaring a fiscal emergency situation for Nevada due to loss of state revenue as a result of the economic shutdown brought on by the novel coronavirus pandemic.
- b. The template for reopening is going to be discussed at the Covid-19 crisis management meeting today. There is no reopening date yet, we are waiting to hear from the Governor. Estela will have her leadership team work with their areas on the specifics of the reopening document. There will definitely be changes when we come back. Plexiglas is already in place in some areas that requested it and we can probably expect that masks will be required on campus. The President's executive leadership team will probably return to campus first.
- c. Estela thanked everyone for all their hard work and reminded all to take time for themselves.

2. Reopening Document: Yevonne

- a. The three documents that supervisors should have are the reopening guidelines, the coordinated reopening template and a timeline. The timeline is most specific for the academic side of the house, but we should try to adhere to it as much as we can. They decided institutionally to implement the use of the CDC's guidelines for the definition of a high risk person after a vote by the Covid-19 crisis management team and a vote by President's Cabinet. If people are high risk, they should go to Human Resources (HR). HR will let the supervisors know if a person is high risk and not returning until later, but will not disclose any personal information with the supervisor or anyone else. Yevonne went over the reopening stages and reminded everyone that they should keep in mind that we may have to move back and forth between phases. SSD Leadership will submit their area/s one page reopening plans to Estela by June 1.

3. Standing Items:

- a. Cabinet-Andy-they reviewed and discussed the reopening document and also discussed making culturally relevant decisions. TMCC High School and Western Nevada College (WNC) want to piggyback with us on the September 18 commencement date. We are still planning on that date, but depending on the state of the pandemic and what phase Nevada is in, we may have to postpone until May 2021.
- b. Planning Council-Joan sent meeting notes to SSD Council, let her know if you have questions.
- c. Academic Affairs & Student Services-Natalie-NSHE is moving forward with the me3 platform, so they are working on that process which has a very quick turnaround. They discussed the S/U process and request. They will have faculty advisors this Fall who will pilot that program. The reopening document was also discussed at this meeting.
- d. Accreditation Committee-NA
- e. Enrollment Management Committee-Lee-there are encouraging signs for Fall enrollment. They believe there will be an increase in community college enrollment due to the loss of jobs. There were 500 new students for orientation in April. Institutional Research (IR) developed a dashboard specifically for Deans and Department Chairs to track enrollment.

4. Unit Updates:

a. Retention and Support Programs: Joan

Counseling is busy with their social media engagements. The counselors are providing grief counseling for the student-athletes. For Wizards Warehouse, they are looking at how to provide some services now, such as gift cards, etc. Also looking at new ways to deliver food which could happen as soon as phase II. Emergency scholarships are having a new wave of requests. The Disability Resource Center (DRC) is working to insure that students have their accommodations. Student Conduct is addressing some cheating issues. Re-Entry has worked with various departments and faculty to provide workshops and information to the students at Northern Nevada Transitional Housing (NNTH). There are internships and jobs, so please refer students to them and the Career Hub

also has some great workshops for students. They are working with the Nevada State Division of Welfare and Supportive Services (DWSS) on the Supplemental Nutrition Assistance Program (SNAP) award for next year.

c. Advising & Access Services: Natalie

They had an increase in advising appointments. In April they had 634 BlueJean appointments, 463 SOARS and over 3,500 emails. They are working on the annual report and reopening plans. Held virtual international student socials for current students, attended many virtual recruitment fairs. The IR enrollment dashboard showed a 16% increase in new student enrollment on May 8. The Recruitment & Access Center (RAC) recruiters have personally connected with over 1,500 prospective students over the last couple of weeks. Summer Bridge is going remote with high touch synchronous learning. Right now there are 140 students registered for Summer Bridge. The Jacobs Scholarship program has given out over \$11,000 in emergency funding awards this semester. The virtual open house is live. The Jump Start team is hosting webinars to assist students with enrollment. Financial Aid (FA) sent out 1,800 text messages to students who are eligible for the CARES grant

f. Equity, Inclusion and Sustainability (EIS): Yevonne

Let Yevonne know if you want a copy of the document on suggestions for EIS for Covid-19 planning. They will have a diversity track for Fall 2020 professional development even if online. They distributed almost \$6,000 from the Walter S. Johnson Foster Youth Grant to needy foster students.

g. Athletics, Health and Wellness: Tina

They had the memorial for Coach Gonzalo Lopez. It was really beautiful and the family was very gracious as well as grateful. They signed ten males to letters of intent and five females to letters of intent. They are still planning on having a season, but of course do not know for sure. Tina meets with the other Scenic West Athletic Directors weekly. They are exploring e-sports since we are in a virtual time.

o. Admissions & Records: Andy

Testing figured out how to implement remote testing and are doing a great job! The Veterans Resource Center (VRC) is almost done with summer certifications.

p. Veterans Upward Bound (VUB): Robert

No real updates at this time other than they will submit their annual Veterans Upward Bound report on June 1. Everything is going good right now.