



MEETING MINUTES MAY 10, 2024

Meeting called to order: 9:02 a.m.

In attendance: Sam Byington, Cheryl Cardoza, Vanina Coudriet, Melissa Deadmond, Jinger Doe, Maggie Eirenschmalz, Elyssia Fraga, Pamela Flynn, Marynia Giren-Navarro, Eric Gorman, Martha Johnson-Olin, Olga Mesina, Jon Lau (Chair), Kyle Smith, Rori Wilkis, Josephine Yang

Guests: Amber Anaya

Old Business

ASA Chair Vote (Motion): Marynia Giren-Navarro moved and Cheryl Cardoza seconded to approve Martha Johnson-Olin as the new committee chair for ASA. The committee approved the motion. Congratulations Martha!

New Business

Review of resource requests realized: Melissa reviewed ASA recommendations from the PURs, their status, and which items were funded. She created a spreadsheet and will continue to track requests.

Review of Upcoming PUR Schedule: Jon reviewed the PURs for AY 24-25 and displayed a draft schedule. The PURS scheduled are Anthropology, Education, Hospitality and Tourism, English, Dental Assisting, Automotive Transportation Technologies, Computer Information Technologies, and Mathematics. Melissa suggested to look at future years and reshuffle PURs more evenly.

PUR Template, rubric, process discussion: The committee reviewed the template and rubric. Suggestions received were to place the resource requests at the end, add a separate question for resources, look at the item for describing resources, add a way to ask for funding for the tutoring center and other shared resources, and show implementation of accessibility (not just visiting the DRC). A concern was raised if the resource request was moved to the end whether it would result in a lowered score.

It was also suggested to have the entire committee meet and review the first PUR together.

Next meeting: 9-11 a.m. on August 23, 2024

Meeting adjourned: 9:55 a.m.