



MEETING MINUTES AUG. 23, 2024

Meeting called to order: 9:01 a.m.

In attendance: Benjamin Aloe, Sam Byington, Cheryl Cardoza, Melissa Deadmond, Maggie Eirenschmalz, Elyssia Fragga, Eric Gorman, Martha Johnson-Olin (Chair), Olga Mesina, Kegan Phillips, Josephine Yang

Absent: Jinger Doe

Guests: Amber Anaya, Stephanie Mead

Old Business

None

New Business

Discussion of ASA's Charges and Goals for the Year: Martha displayed the committee charges. It was noted the PURs take a lot of the committee's time and the committee is over-charged.

The committee also discussed how to best convey the GELO updates. Suggestions were to have a brainstorming session, a professional development workshop, attend department meetings, or send an announcement via email.

Brief Introduction of Stephanie Mead and an Explanation of how CRC and ASA Compliment One Another: The Curriculum Review Committee Chair (CRC), Stephanie Mead, attended today's meeting and discussed CRC's duties. She also discussed where to find Courseleaf, objectives, and demographics. The CRC looks at objectives, student learning outcomes, and measures the general learning outcomes. ASA checks the program/course to ensure everything is up-to-date and working properly.

PUR Captains and Shadows: Martha provided a list of PUR Captains and shadows:

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|-------------------------------------|-------------------------------|
| CIT: Melissa and Eric | Education: Maggie and Elyssia |
| Dental Assisting: Cheryl and Keegan | Anthropology: Completed |
| English: Olga and Ben | Automotive: Melissa |
| Diesel: Melissa, Sam, and Josephine | Math: Martha |
| Hospitality and Tourism: Martha | |

Academic Integrity Policy and AI: Martha will attend the AI listening session. She asked the committee if they want to review the policy and make any recommendations? It was noted the systems in place should be used along with filing a report with Tony Futia. A suggestion received was to see if there is room in the policy to include faculty who allow AI use for brainstorming exercises without making it too strict. Instructors can also note on their syllabus whether AI is allowed. The AI Committee appointed by the Planning Council are working on a stoplight (red, yellow, green) system to alleviate confusion from students on when they may use AI. Other noted concerns were administration requiring the use of AI and academic freedom.

Other suggestions were to coordinate with the tutoring center to understand instructor stances on AI, form a joint subcommittee between the AI Committee and ASA, and create a system of appropriate use of AI and what circumstances are appropriate.

GELO Statements: Martha showed the GELO webpages and discussed possible new structures for the GELO lead-in statements and whether they could be made clearer in that section. The committee is to review the GELO's in the shared drive and make suggestions.

Committee Introductions: The committee members introduced themselves and took a few moments to chat.

Next meeting: 9-11 a.m. on September 13, 2024

Meeting adjourned: 10:34 a.m.