



MEETING MINUTES APR. 19, 2024

10:30-12:00 p.m. Virtual Meeting - Zoom

Meeting called to order: 10:33 a.m.

In attendance: Ben Davis (Chair), Maggie Eirenschmalz, Felipe Gutierrez De Alba, Kelly Harlin, Leslie Jia, Lana Reeves, Juana Reynoza-Gomez, Micaela Rubalcava, Conrad Wong

Absent: Kyle Cassinelli, Tommie Guy, Ashlyn Herold, Kate Kirkpatrick, Ruth Koppelman, Jim New, Melissa Olsen, Katie Paul (Proxy: Ben Davis)

Guests: Amber Anaya

Performance Evaluation Diversity Statement (possible action)

Juana is finding out which other institutions have a diversity statement. The committee did not take any action at this time.

Approval of March 15, 2024 Meeting Minutes

Ben Davis moved and Felipe Gutierrez De Alba seconded to approve the minutes. The committee approved the minutes.

Administrative Faculty Reclassification sub-committee updates

The subcommittee has met. Maggie collected documents from DRI on their reclassification processes. TMCC has a tacit reclassification process that the AFC would like to get in writing along with possible scenarios for guidance to the applicant.

Campus News

A survey will be coming from the Senate Representation Committee.

Chairs are needed for the Academic Standards, Curriculum Review, and Recognition and Activities Committees.

New Business

AFC Events: Ideas for a get together were discussed such as a meet and greet after work. It was suggested to have a tent at Fall Kickoff for Administrative Faculty to visit and socialize.

24/25 Meeting Time and Venue: The committee would like to stay on Zoom with at 10:30 a.m. start time.

CSN Administrative Faculty Association: CSN has an Administrative Faculty Senate who will be reaching out to other institutions to see who is interested in collaborating.

Old Business

Salary Advancement Policy – Ben will see what Katie wants to do moving forward and will revisit at the next meeting.

It was also suggested to collaborate with the SBBC.

Adjournment: 11:39 a.m.

Next meeting: May 3, 2024