



MEETING MINUTES SEPT. 6, 2024

9-11 a.m. via Zoom

Meeting called to order: 9:01 a.m.

In attendance: Tami Allred, Grecia Anaya-Arevalo, Dan Bouweraerts, Lisa Buehler, Amy Cavanaugh, Gabriel Chavez, Jeremy Coggin, Melissa Deadmond, Katie Evans, Ashleigh Gray, Brandon Goehring, Karla Henricksen, Jeff Hutchinson, Leslie Jia, Shane Johnson, Katie Kolbet, Shari Mathiesen, Molly Maynard, Stephanie Mead (Chair), Jeffrey Metcalf, Alexander Milham, Staci Miller, Jesseca Pacheco, Jennifer Pierce, Shani Ramirez, Nishant Rangamani, Courtney Schachter, Kyle, Smith, Jenny Taufar, Rossi Todorova

Absent: Donna Clifford, Tara Connolly (Proxy: Staci Miller), Jen Griffin, Ruth Koppelman, Michelle McCauley, Jason Pinto-Maldonado, Roger Putnam (Proxy: Jeff Hutchinson)

Guests: Amber Anaya, Martha Johnson-Olin

CRC meeting called to order: 9:01 a.m.

Approval of minutes from April 26, 2024

Motion: Dan Bouweraerts

Second: Tami Allred

Approval: Motion passed

Meeting Charges: Stephanie reviewed the committee's charges and showed where relevant committee webpages are found.

ASA & CRC: The chair of the Academic Standards Committee (ASA), Martha Johnson-Olin discussed the work of the ASA and how it complements the work of the Curriculum Review Committee (CRC).

CourseLeaf Changes: Jeffrey Metcalf updated the committee on changes and provided a demonstration in CourseLeaf.

Consent items:

Courses – Deletions, Proposals, & Revisions

Deactivations:

- ELM 110M: Electrical/Electronic Circuits
- ELM 127M: Introduction to AC Controls
- ELM 134M: Programmable Logic Controllers I
- MPT 110M: Automated Production Concepts I
- MPT 120M: Automated Production Concepts II
- MPT 135M: Material Handling
- MPT 140M: Quality Control

- MPT 160M: Mechanical Drive Systems I
- PTR 100: Introduction to Personal Training
- PTR 205: Fitness Analysis and Application
- PTR 220: Personal Training Techniques
- DFT 110: Print Reading for Industry
- MHDD 101: Role of the Technician
- MHDD 102: Medical Component
- MHDD 105: Conflict Prevention and Response Training
- MHDD 106: Teaching and Active Treatment
- MHDD 107: Medication Fundamentals
- MHDD 109: Introduction to Therapeutic Interventions
- MHDD 126: Understanding Developmental Disabilities
- MHDD 150: Issues in Substance Abuse
- MHDD 153: Life Span Development
- MHDD 154: Advanced Therapeutic Interventions
- MHDD 150: Understanding Mental Illness
- MHDD 295: Practicum
- PTR 202: Anatomy and Physiology I for Massage and Fitness Professionals
- PTR 208: Anatomy and Physiology II for Massage and Fitness Professionals
- CADD 245: Solid Modeling and Parametric Design
- CADD 140: Technical Drafting I
- CADD 141: Technical Drafting II
- CADD 142: Technical Drafting III
- CADD 198: Special Topics in CADD
- CADD 200: Advanced Computer Aided Drafting
- CADD 210: CADD Project
- DFT 100: Basic Drafting Principles
- CADD 290: Internship in CADD

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- CADD 290: Internship in CADD
- DFT 240: Introduction to 3D Studio Max
- CADD 299: Capstone/Assessment
- ELM 136M: Programmable Logic Controllers II
- MPT 170M: Manufacturing Assembly – Identifying and Properly Utilizing the Correct Tools for the Job
- ELM 129: Electric Motors and Drives
- ELM 136: Programmable Logic Controllers II
- ELM 233: Introduction to Instrumentation
- MPT 165: Customer Service for Technicians
- ENRG 198: Special Topics in Energy Technology
- ENRG 215: Electrical Distribution Systems
- ENRG 142: Solar Thermal Technologies
- CADD 105: Intermediate Computer-Aided Drafting

Revisions

- RAD 110: Fundamentals of Clinical Radiography
- RAD 112: Patient Care and Medical Terminology
- RAD 126: Radiography II
- RAD 238: Radiation Safety and Protection
- RAD 244: Diagnostic and Therapeutic Radiation
- RAD 259: Seminar in Radiography
- EMHS 470: Emergency Management Homeland Security Internship
- RAD 103: Medial Ethics
- RAD 230: Clinical Radiography III
- RAD 245: Clinical Radiography IV
- NURS 489: Information Management and Healthcare Technology
- GEOL 260: Introduction to Field Methods

Motion: Dan Bouweraerts

Second: Lisa Buehler

Motion passed unanimously.

Non-consent items:

Courses – Deletions, Proposals, & Revisions

Deactivations

- MPT 130: Automated Production Concepts III

Motion: Tami Allred

Second: Katie Evans

Motion passed unanimously.

- PTR 210: Kinesiology for Massage and Fitness Professionals

Motion: Lisa Buehler

Second: Molly Maynard

Motion passed.

- COT 110: Business Machines

Motion: Lisa Buehler

Second: Jeffrey Metcalf

Motion passed.

- ANTH 281: Introduction to Language

Motion: Jeffrey Metcalf

Second: Nishant Rangamani

Motion passed.

New

- ANTH 105: Introduction to World Archaeology

Motion: Katie Kolbet

Second: Tami Allred

Motion did not pass. Course will be sent back to change the course objectives and learning outcomes.

- EIT 437: Introduction to Control Systems

Motion: Lisa Buehler

Second: Courtney Schachter

Motion passed with an amendment to revise the reference to the prerequisite.

After some discussion on a reference of a prerequisite Molly Maynard moved and Lisa Buehler seconded to amend the reference to the prerequisite for EIT 437: Introduction to Control Systems. The motion passed.

- MASG 205: Kinesiology for Massage and Fitness Professionals

Motion: Gabriel Chavez

Second: Katie Evans

Motion passed.

- RAD 124: Radiographic Photography and Tech
- RAD 116: Radiography I
- RAD 118: Radiology Physics and Circuitry
- RAD 128: Imaging and Equipment
- RAD 236: Radiographic Contrast-Routine Exam
- RAD 242: Radiography Quality Management
- RAD 247: Radiography Quality Control
- RAD 125: Clinical Radiography I
- RAD 220 Clinical Radiography II

Motion to combine all of the courses to discuss, since there were similar issues

Motion: Molly Maynard

Second: Katie Evans

Motion did not pass. Send back courses to change the course objectives.

- ENG 281: Introduction to Language

Motion: Rossi Todorova

Second: Molly Maynard

After discussion of the wording “students will”, the committee voted to return the course to the department.

Motion did not pass.

- ANTH 101: Introduction to Cultural Anthropology

Motion: Tami Allred

Second: Jesseca Pacheco

Motion passes.

- ANTH 205: Race and Ethnicity in Everyday Life

Motion: Tami Allred

Second: Jen Pierce

Motion passes.

- ANTH 208: Fundamentals of Cultural Diversity

Motion: Dan Bouweraerts

Second: Katie Kolbet

Motion passes.

- GEOL 100: Earthquakes, Volcanoes and National Disasters

Motion: Rossi Todorova

Second: Jesseca Pacheco

Motion passes.

- ANTH 106: Introduction to Anthropological Linguistics

Motion: Tami Allred

Second: Jen Pierce

Motion passes.

- GEOG 103: Physical Geography of Earth's Environment

Motion: Katie Kolbet

Second: Katie Evans

Motion passes.

New Program Request

- 271: Small Business and Entrepreneurship, SC

Motion: Lisa Buehler

Second: Rossi Todorova

Motion passes as amended.

The committee discussed a sentence correction to the last measure wording.

Motion: Jeff Hutchinson

Second: Lisa Buehler

Motion passed.

Program Change Request

- 109: AAS, Transportation Technologies, Diesel Technician Emphasis

Motion: Katie Kolbet

Second: Tami Allred

Motion passed.

- 243: Manufacturing Technologies Welding CNC, CoA

Motion: Tami Allred

Second: Jeffrey Metcalf

Motion passed.

- 70: CoA, Advanced Manufacturing and Automation

Motion: Tami Allred

Second: Courtney Schachter

Motion passed.

- 97: AA, Anthropology

Motion: Jesseca Pacheco

Second: Ashleigh Gray

After discussion, the committee voted to postpone the vote on 97: AA, Anthropology to the next meeting.

Motion: Jeffrey Metcalf

Second: Tami Allred

Motion to postpone passed.

Program Deactivation

- 250: SC, Industrial 4.0 Fundamentals and Applications

Motion: Lisa Buehler

Second: Tami Allred

Motion passed.

Future Changes – Melissa Deadmond

Melissa reviewed changes on how programs should be vetted and assessed before submitted to the CRC. Coming changes will include skill cert criteria opened up and letters of support will be required going forward.

The committee will discuss whether to add the new changes in the instructions when new programs are being added.

Public Comment

None

The next meeting is October 4, 2024

Meeting Adjourned: 10:59 a.m.