

FACULTY SENATE MEETING MINUTES

May 3, 2024

Faculty Senate Chair: Rick Bullis	Faculty Senate Chair-elect: Jinger Doe	Past Chair Amy Cavanaugh
Executive Committee member, Academic Standards and Assessment Chair Jon Lau	Executive Committee member, Curriculum Review Chair Katie Kolbet	Executive Committee member, Professional Standards Chair Karen Wikander
Executive Committee member, Salary, Benefits and Budget Chair Bradley Summerhill	Administrative Faculty Committee Chair Ben Davis	Learning Commons Committee Chair Fred Lokken
Part-Time Faculty Committee Chair Edwin Lyngar	Recognition & Activities Committee Chair Tara Connolly	WebCollege Faculty Advisory Committee Chair Frank Amankonah
Senators At-Large: Amber Burroughs Tara Connolly Ben Davis Katie Paul	Senators for Allied Health: Julie McMahon Rori Wilkis	Senators for Computer Technology Steve Bale
Senators for Biology: Laura Briggs Jon Lau	Senators for English: Martha Johnson-Olin Joe Sanpietro	Senators for History, Political Science & Law: John Kemp Dustin Moore
Senators for Humanities: Gabriel Chavez Nancy Faires	Senators for Math: Frank Amankonah Lars Jensen	Senators for Physical Sciences: Michael Leonard Dan Loranz
Senators for Social Sciences: Marynia Giren-Navarro Joylin Namie	Senators for Technical Sciences: Jeremy Coggin Kelly Oswald	Senators for Visual and Performing Arts: Ron Marston Ted Owens
Senators for Part-Time Faculty: Cara Dopf Jessikah Kipf	Classified Council Representative Viola Pellissier	Student Government Representative Brayson Gomez

Absent: Amber Burroughs (Proxy: Katie Paul), Cara Dopf (Proxy: Matt van den Burg), Marynia Giren-Navarro (Proxy: Joylin Namie), Brayson Gomez (Proxy: Lisha Allison) Nancy Faires, Kelly Oswald

Guests: Jeffrey Alexander, Amber Anaya, Natalia Delaney, Karin Hilgersom, Andy Hughes, John Hughes, Crista Jorgensen, Kate Kirkpatrick, Staci Miller, Jim New, Mike Peyerl, Natalie Russell, Nicole Scollard, Lauren Sanew, Kim Studebaker, Corazon Turcos, Rachel Wooley

The meeting was called to order at 12:35 p.m.

Approval of May 3, 2024 Faculty Senate Agenda

Motion: To approve the May 3, 2024 Faculty Senate Agenda.

Movant: Senator Tara Connolly
Second: Senator Ben Davis

Vote: Motion passed.

Approval of the April 12, 2024 Minutes

Motion: To approve the Faculty Senate Minutes for April 12, 2024.

Movant: Chair-Elect Jinger Doe

Second: Senator Joe Sanpietro

Vote: Motion passed.

Consent Agenda

Motion: To approve the May 3, 2024 Faculty Senate Consent Agenda

Movant: Senator Gabriel Chavez

Second: Chair-Elect Jinger Doe

Vote: Motion passed.

Chair's Report – Rick Bullis

Board of Regents Update: The upcoming Board of Regents (BOR) Meeting is May 23, 2024. They will continue their previous agenda due to a power outage at the April 19, 2024 meeting. During the April BOR, the Workday contract was renewed, host expenditures were revised, and the BOR reaffirmed fee structures for dual and concurrent enrollment.

TMCC Updates: The Council of Chairs have been meeting with the NFA on collective and collaborative bargaining revisions to the NSHE Handbook.

Access to Renown Labs has been restored for the UMR HMO plan.

The Part Time 1 & 2 Proposal from Part-Time Faculty passed and Senate Leadership is working with the Administration on the process, addressing longevity, and recordkeeping.

The Presidential search is on track to begin in September.

Honorlock is an addition to Respondus and Proctor U. Respondus will be used in the testing center. Please see your email for demonstration videos of the Honorlock software.

Credit for Prior Learning will move forward in the Fall Semester.

Statement from Financial Aid read by Faculty Senate Chair Rick Bullis: "The Office of Financial Aid knows the stress that the FAFSA program changes have brought on our students. We want you all to know that we are with you, we are working on solutions, and we are here to support you. Please try to exercise patience and kindness when working with Financial Aid and know that will get through this together."

Joe Sanpietro is the newly-elected Faculty Senate Chair-Elect.

The Harassment Training is state mandated, please refer to the email from Human Resources. Faculty are on contract until May 17, 2024.

Commencement is May 10, 2024.

Chair-Elect Report – Jinger Doe

TMCC's Art Fest was successfully attended and will be an annual April event.

The Theatre Department reported 200 attendees at Good Kids and the show received awards.

May 3-4 is the Duet Reverie.

May 8 is a choir performance.

Jinger also reported 150 faculty will be in regalia for commencement.

Past Chair's Report – Amy Cavanaugh

Amy provided helpful pointers when taking the trainings. Most importantly, if time is an issue, you can leave the training and come back to it later. The training will create a bookmark where you left off.

Administrative Report – Karin Hilgersom, TMCC President

Dr. Hilgersom handed out documents showing all the benefits available to part-time faculty including recent benefits and a matrix of trainings.

Great Basin College would like to do a shared-services model with TMCC's HR and Legal departments. A memorandum of understanding (MOU) would need to be created to detail the shared services.

Nicole Scollard screen shared the documents handed out by Dr. Hilgersom. Nicole reviewed the part-time faculty document and the chart of trainings, who mandates them, and when they are given.

Administrative Report – Jeffrey Alexander, Vice President of Academic Affairs

Reports have been received from the work groups of the Credit for Prior Learning Taskforce. CLEP exams and portfolio assessments will be used. The website and processes will be developed.

Tenure application process forms will be updated to route digitally using Dropbox Sign. The tenure binder will have bookmarks. More updates to come in June.

Standing Committee Reports

Before beginning the committee reports Senate Chair Rick Bullis called for a moment of silence for employees who have recently passed away: Ben Scheible, Colin Ross, John Coles, and Mike Scheller-Barkman.

Academic Standards and Assessment Committee – Jon Lau

The committee completed its final PUR and has one nominee for committee chair. The committee next meets May 10, 2024.

Administrative Faculty Committee – Ben Davis

Katie Paul will be the new committee chair. The committee continues to discuss reclassification and collaboration with the Salary, Benefits and Budget Committee on pay issues.

Curriculum Review Committee – Katie Kolbet

The committee met last Friday and is continuing processes for the 25-26 catalog.

Learning Commons Committee – Fred Lokken

No report was given.

Part-Time Faculty Committee – Matt van den Berg for Edwin Lyngar

Matt was approved by the committee as the new chair. Plans for next year include implementation of the PT 1 & 2 Program, listing benefits on the webpage, and retirement benefits.

Professional Standards Committee – Karen Wikander

The committee discussed its plans for next year: the student evaluation process and the counselor tenure forms.

Recognition and Activities – Tara Connolly

The committee will finalize its schedule for AY 24-25. Congratulations to the distinguished faculty winners, Sidney Sullivan (Service) and Cecilia Vigil (Teaching). Congratulations to Heidi Julius for the April Professional of the Month.

Salary, Benefits and Budget Committee – Bradley Summerhill

Brad reviewed the committee's accomplishments: a pay bump for tenure and codifying a system of faculty pay enhancement that ensures forward movement in the absence of state mandated and Board approved COLA. These improvements come in response to the Fall 2023 Faculty Salary Survey.

Brad also reviewed what the committee will be working on in the Fall and invited any colleagues to join the SBBC. Along with academic faculty, SBBC administrative faculty have stepped up to the task of reconsidering our merit system. In August, we will consider joint policy language and develop procedure proposals for both administrative and academic faculty.

WebCollege Faculty Advisory Committee – Frank Amankonah

The committee met prior to today's meeting. A motion passed in the WebCollege Faculty Advisory Committee was brought to the Senate.

Motion: Recommend the use of Honorlock as an optional proctoring tool for faculty.

Motion to Table: Senator Laura Briggs moved and Senator Lars Jensen seconded to table the motion. The Faculty Senate approved the motion.

After much discussion, the Faculty Senate tabled the motion pending more information.

Frank also updated the Faculty Senate on other topics discussed during the committee's meeting including Canvas updates and Canvas features that are not currently being used. The committee will review the features for possible recommendation in the future.

Student Government Association (SGA) – Brayson Gomez

Classified Council – Viola Pellissier

No report was given.

Old Business

The [Employee Computer Loan Program](#) is active.

New Business

More information about Honorlock was requested.

Inclusion of the Part-Time Faculty in the Employee Computer Loan Program was suggested.

Plaque Presentation

Faculty Senate Chair Rick Bullis and Chair-Elect Jinger Doe exchanged service plaques and Jinger received the gavel.

Meeting Adjourned: 2:19 p.m.

Next Meeting: September 13, 2024