



Truckee Meadows Community College

Faculty Senate Professional Standards Committee

MEETING MINUTES NOV. 22, 2024

10-11:30 a.m. via Zoom

Meeting called to order: 10:01 a.m.

In attendance: Lenaya Andersen, Kurt Ehlers, Laurel Harrison, Andy Hughes, Rob Lively, Lars Jensen, Karen Cannan, Linda McGillicuddy, Jeff Olsen, Kofi Poku, Liz Prickett, Cecilia Vigil, Chris Westin, Karen Wikander (Chair),

Absent: Vickie Abel, Jim New, Itzel Woolpert

Guests: Amber Anaya, Dara Darbyshire

Approve Minutes from October 18, 2024

Rob Lively moved and Linda McGillicuddy seconded to approve the October 18, 2024 Professional Standards Committee Minutes. Chris Westin's name was spelled Weston twice in the minutes and will be corrected. The committee approved the minutes with the noted correction.

Revise: Annual Performance Evaluation (Librarian Only)

This item will come back to the committee for consideration early to mid-spring.

Bylaw Evaluation

The committee reviewed the [TMCC Bylaws Article IV, Section J Merit Awards](#).

The committee discussed whether the language and procedure are accurate and whether they align with the NFA Contract. The TMCC Bylaws would need language changes, a clarification of who is eligible for merit, and changes to the appeals process.

A joint subcommittee has been formed with the Salary, Benefits and Budget Committee. The subcommittee will reevaluate merit structure including the points component of the annual plan. Karen called for volunteers for the subcommittee.

Update on Student Evals

Karen met with Elyssia Fraga to discuss how a hybrid evaluation could be done. Elyssia is finding out the logistics of whether Watermark, the software used, can handle the evaluations or what other software could be purchased.

A general template would be used. The template could be customized to each department and the specific questions they may want to ask.

The next step will be to create a process and codify. A concern made was how to govern equity between annual plan and evaluation.

Old Business

None

New Business

Chair elections will take place in the spring. Contact Karen or Amber if you are interested.

Meeting adjourned: 10:53 a.m.

Next Meeting: 10-11:30 a.m., January 31, 2025