



MEETING MINUTES SEP. 13, 2024

10-11 a.m. via Zoom

Meeting called to order: 10 a.m.

In attendance: Saranya Chatterjee, Gwen Clancy, Vanina Coudriet, Patricia Cullinan, Ana Douglass, Nancy Faires, Hugh Fraser, Donna Kamen, John Kemp, Misty Kinser, Jonathan Lam, Michael Leonard, Nathan Lower, Gay Lutz, Edwin Lyngar, Laura Meacham, Roxanne Moschetti, Matt van den Berg (Chair)

Absent: Genesis Alvarez-Cortes, Frank Barry, John Hughes, Jessikah Kipf, Kerry Kuster, Brianne Lee, Aaron McClendon, Lori McDonald, Herbert Melendez, Alex Oliva, Jennifer Stevens, Chad Venters, Julian Vu

Guests: Amber Anaya

Approval of Meeting Minutes

Matt van den Berg moved and Gwen Clancy seconded to approve the May 3, 2024 Part-Time Faculty Committee Minutes. The minutes were approved by the committee.

Review committee charges and ongoing activities

Matt reviewed the committee charges and asked for any feedback.

Planning Council representatives: Gwen Clancy attends the Planning Council and there is a second seat available for an interested part-time faculty member.

PT Faculty of the Month presentations: Amber will call for nominees soon. Please attend a presentation if you are available.

Updates

Planning Council: No report was given today.

PT Faculty Senators – David Pinkston and Jennifer Salisbury: No report was given today.

Part-Time Level 1 & 2

This program was approved at the Faculty Senate, liked by administration, but will need more specifics. Matt will follow up with administration.

Round table discussion of committee projects and priorities for 24-25

Centralized information for part-time faculty: There was discussion to create a webpage of part time faculty resources and benefits. The committee also discussed the part-time directory and its location. Is there a way to link it with the directory of employees on the website so students can find their instructor? There was also discussion to include part-time faculty on the department websites.

Changes to part-time retirement benefits: There are currently no contributions from NSHE for part-time faculty.

Continuation of email account for inactive part-time faculty: This matter was resolved.

HR services for part-time faculty: Concerns were noted due to Human Resources sharing services with Great Basin College. Orientations for part-time faculty will not be conducted.

Combining the part-time and full-time awards presentations: There is an award presentation for faculty and staff and an award presentation for part-time faculty. The committee discussed finding out if these could be combined as a gesture of inclusion.

Other ideas: Matt proposed two subcommittees: a part-time directory committee and a benefits committee.

Old Business

None

New Business

None

Meeting adjourned: 10:58 a.m.

Next Meeting: October 11, 2024