



MEETING MINUTES NOV. 8, 2024

10-11 a.m. via Zoom

Meeting called to order: 10:01 a.m.

In attendance: Genesis Alvarez-Cortes, Gwen Clancy, Vanina Coudriet, Patricia Cullinan, Hugh Fraser, Misty Kinser, Kerry Kuster, Jonathan Lam, Michael Leonard, Nathan Lower, Gay Lutz, Edwin Lyngar, Herbert Melendez, Roxanne Moschetti, Matt van den Berg (Chair), Julian Vu

Absent: Saranya Chattergee, Ana Douglass, Nancy Faires, John Hughes, Donna Kamen, John Kemp, Laura Meacham

Guests: Amber Anaya, Adam Garcia, David Pinkston, Jennifer Salisbury

Approval of Meeting Minutes

Roxanne Moschetti moved and Herbert Melendez seconded to approve the October 11, 2024 Part-Time Faculty Committee Minutes. The minutes were approved by the committee.

Updates

Planning Council: The committee discussed the proposed policy for online student identification, software tools, and potential workload issues.

Senators – David Pinkston and Jennifer Salisbury: The Faculty Senate will likely approve the counseling forms and bylaw change at their meeting later today. Adam Garcia said he is interested in serving on the Presidential Search Committee.

Part-Time Level 1 & 2

Matt reported Human Resources liked the application so far. The onus for advancement will fall upon the applicant. Work will continue on the application and formatting. Matt asked the committee to please share feedback on the document. The title will be looked at as well. Lump sum compensation was also discussed.

PT Benefits Subcommittee

Human Resources is redesigning the benefits page. Please contact Matt if you have feedback.

Part-Time Faculty Directory Subcommittee

This will be revisited. IT needs to be contacted.

Part-Time Faculty of the Month Awards

November’s nominee is being scheduled. December’s nominee is scheduled for December 10 at the Health Science Center.

Old Business

None

New Business

Maintaining email access for Part-Time Faculty after retiring from TMCC was discussed. A form was created. Matt suggested to formalize a process similar to the emeritus procedure. This will be on the December agenda.

Meeting adjourned: 11:00 a.m.

Next Meeting: December 13, 2024