



MEETING MINUTES MAY 3, 2024

11-12 p.m. via Zoom

Meeting called to order at: 11:00 a.m.

In attendance: Frank Amankonah (Chair), Sameer Bhattarai, Milagros Carreno, Lisa Buehler, Elyssia Fraga, Blisin Hestiyas, Dan Hooper, Beth Humphrey, John Hughes, Lars Jensen, Minsung Jung, James Kuzhippala, Julie Kauffman, Jillian Kiefer, Nathan Lower, Rebecca McCleary, Alex Oliva, Ted Owens, Rebecca Porter, Craig Rodrigue, Phil Smilanick, Corina Weidinger, Rachel Wooley, Julian Vu

Absent: Amber Anaya, Azu Alfaro, Tom Cardoza, Jencie Davies, Paul Davis, Robin Griffin, Tim III, Brianne Lee, Heather Lupkey, Nancy O'Neal

Approval of April 12, 2024 Minutes

Corina Weidinger moved and Lisa Buehler seconded to approve the April 12, 2024 WebCollege Faculty Advisory Committee Minutes. The committee approved the motion.

Chair's Report

Frank provided an overview of the committee's accomplishments and thanked the committee members. Motions approved were: To enable to apply a score to ungraded feature in Canvas, online access levels, scheduled online class visits; and to delete, reset and add an instructor to courses.

Frank will have Fe Danger attend next semester to discuss the ability to grade anonymously in Canvas.

The Retention Specialist email will be updated.

The committee organized two Honorlock demonstrations and Frank plans, if possible, to have a demonstration during the last few days of contract time. The committee discussed Honorlock and it was noted Honorlock is not replacing other testing software. A motion was proposed.

Motion: To recommend the use of Honorlock as an optional proctoring tool for faculty. The committee passed the motion.

Review of Canvas Features – For Possible Action

There are several features. Frank proposes a subcommittee to explore the features and recommend which features would be best for TMCC.

It was suggested to continue the discussion including a possible subcommittee in the fall. Frank asked the WebCollege to provide a list of appropriate features for discussion in the fall.

Meeting Modality for 2024-2025 – Action

The committee voted unanimously to continue on Zoom.

WebCollege Update

Big Blue Button will be phasing out in June. A video editing tool called Camtasia is available. There are limited licenses at this time and it is a software outside of Canvas. Please contact John Hughes if you are interested. The WebCollege website now has guidelines for global announcements and have updated the request form. Packback has an upgrade for their LTI. The WebCollege will update the campus. Canvas has an updated sidebar that will be rolled out in the fall with training for faculty.

Old Business

None

New Business

None

Meeting adjourned: 12:10 p.m.

Next Meeting: September 13, 2024