
MEETING MINUTES - AUGUST 19, 2024

In Attendance: Karin Hilgersom, Jeffrey Alexander, Julie Ellsworth, Yuli Chavez-Camarena, Melissa Olsen, Melissa Goldstein, Ron Marston, Kimberly Harrell, Staci Miller, Natalie Russell, Mark Maynard, Nicole Scollard, Juana Reynoza-Gomez, Amy Williams, Ayodele Akinola, Kofi Poku, Jinger Doe, Lisha Allison, Ann Flesher, Kylie Rowe, Mike Peyerl, Fayth Ross, Melissa Deadmond, Jennie Allan, Alex Harris, Cheryl Jones, Geoff Hawkins, Estella Levario Gutierrez, YeVonne Allen, Nicole Scollard

President Updates

The Gillemot Foundation and TMCC are working on the establishment of an aviation program. TMCC will need \$7 million upfront to build a hangar at the Stead Airport and to offer flight simulators. Without this \$7 million commitment from Gillemot we will not move forward as fuel costs for a program like this are very expensive; however, it's a workforce-centric profession that is in high demand. This program will require expert input, and a program director will be essential. President Hilgersom had a phone call with Central Oregon Community College regarding their helicopter training and twin-engine flight pilot programs. The VA funds this particular program for qualified veterans, covering about \$80,000 in costs per year. We expect the demand for a program like this to be extremely high based on our communications with the Northern Nevada community. There will be another meeting soon with three Gillemot Foundation board members, where we will gather more information.

Shard HR services with GBC - it is going well and they are excited about the partnership.

Incorporating Pride and Belonging into the Planning Council: Juana Reynoza-Gomez suggested ways we might welcome and integrate new people. There was also discussion on better onboarding of new faculty and staff and how to make people feel welcome not only on day one but also over time. Kick Off was mentioned as an important event to gather faculty and staff, providing an opportunity for people who don't know each other to meet. Kylie Rowe suggested improving internal communication. Jinger Doe suggested getting Faculty Senate involved. Classified Council typically welcomes new employees via email when they are hired and invites them to their meetings. A list of ideas was created to foster a greater sense of belonging within the college, especially for faculty and staff.

Planning Council Committee Updates

Accreditation Committee- Melissa Deadmond

The Accreditation Committee is scheduled to meet on Monday, September 9, at 1 p.m., location TBA. We are always looking for new members. This year, we will be preparing our Mid-Cycle Report, which is centered around Standard 1, including Mission Fulfillment, Student Achievement, and Program Assessment. There will be a Mid-Cycle site visit in Fall 2025. The report and visit are intended to ascertain our readiness to provide evidence (outcomes) of mission fulfillment and sustainability during the Year Seven visit for reaffirmation of our accreditation.

Academic and Student Services Committee – Dr. Jeffrey Alexander

The committee has been meeting frequently to address various emerging issues, including the significant increase in enrollment and maintaining safety in classes, especially labs. The committee has also been discussing OER, the adoption of the OER Commons, and continuing to encourage instructors to use OER as much as possible. AACP will be with us for this year, after which they will move to their new space, which will be a change for us.

Budget Committee – Mike Peyerl

The committee will start meeting again in September. All the work they do to review budgets is assisting us in building the biennium budget. We are expected to see an increase of about \$6.4 million due to the rise in weighted credit hours moving forward. The proposed budget is going to the Governor's office this month, and Mike will keep us updated on its progress. This year, the committee is focusing on better refining one-shots. They have spent a lot of time examining one-shots, grants, and donations to use that money effectively for the college and minimize the cost to TMCC as much as possible. We have been able to invest \$200,000 back into the Deans' budgets and instruction, which is very exciting.

Diversity Committee – Juana Reynoza-Gomez

First Diversity Meeting is a potluck and in person on Wednesday, Sept. 4, 9 - 10:30 a.m. The following meetings will be held via Zoom.

- Diversity Advocates

Micaela Rubalcava has an anticipated publication date of Aug 19, 2024 for her textbook, Environmental Liberation Education Diversity, Mindfulness, and Sustainability Tools for Teachers and Students. She has been busy developing several workshops for the Three Transformative Tools explained in her book, including a 90-minute workshop overview that she presented to Nevada educators earlier this month.

- ADA Committee Update

ADA Committee will be meeting on Sept. 12 in RDMT 315 O hybrid.

- Foster College Success Committee

Will be meeting on Sept. 16, 10 am to 11 am via Zoom.

- LGBTQ+ Friends and Allies Committee

Chaired by Dr. Alexander Day and Fe Danger. The first meeting will be held on August 30th.

- Sustainability Champions Updates

New Sustainability Advocate is Chair - Ben Davis.

Meetings will be held on the last Tuesday of the month from 3:30 to 5:00 p.m. The first meeting of the 24-25 AY is on: Tuesday, August 27 at 3:30 p.m in the Plaza in collaboration with F.R.E.E. Meetings will be hybrid.

Enrollment Management Committee – Yuli Chavez Camarena

- Co-chair Transition - Dean Flesher will step down as co-chair of Enrollment Management this fall. Amber Burroughs will take over as co-chair.
- Enrollment Update (updated 8/19/24)
 - Headcount is up 18%, FTE up 16%, and continuing students up 19%. Committee goal for fall semester: Gather a list of new & continuing initiatives from last year to evaluate effectiveness. Dual credit enrollment up 41% in new students and 16% in continuing high school students.
- Registration Update
 - Limited availability in entry-level classes; need to explore more options to meet demand.
- Financial Aid Update (Nicole Barnes)
 - No batch corrections for FAFSA for the 24-25 award year, requiring manual submissions.
- Retention Committee Update (John Hughes)

- Focusing retention initiatives on part-time students.
- Marketing and Communications rolling out program-specific short videos. Scholarship Manager Sam reported over \$700,000 in scholarships has been awarded for fall.
- Ron Marston says Faculty Academic Advising has been very successful with retention in his area
- Save the Date:
 - Counselors and Partners in Ed breakfast: September 11
 - Student Success Fair: September 11
 - Fastober: October 5 and 19
 - TMCC Day in The Hill: October 12
 - CTE Open House: February 26
 - TMCC Spring Open House: April 1

Facilities Committee – Dr. Ayodele Akinola

An overview of all the projects currently being overseen was provided. An update was given on the Facilities Master Plan and the projects they are working on right now, including the stand-alone theater project, which is in progress. There will be a steering committee meeting for the theater—please look out for that. Classroom doors should be completed this week, and keys to the new classroom doors will be available this Friday after the re-keying. Keys will be distributed to faculty and part-time faculty; these will be provided directly so no additional key requests need to be made.

There is a plan in place to upgrade and replace Elevator 1 at the Dandini Campus. Currently, plans for the game room are underway. The buildout of the EPIC Kitchen at Meadowood is also in progress. At the Redfield Campus, Ayo has taken over the Fire Tower project, which will be presented to the BOR in December.

Health & Wellness Committee – Geoffrey Hawkins

- Health and Wellness Center hours changing to Monday – Thursday, 9:30am-8:30pm. Friday, 9:30am to 6:30 pm. Saturday, 10:00am to 2:00pm.
- Flyer was distributed for home and away games. September 17th Spirit Day will have festivities starting at 9am. Trailers and RVs can come out and park the Friday night before.
- The All-American Soccer player from TMCC has transferred to UNR and scored a winning goal for UNR at a game over the last weekend.
- The youth summer soccer programs were successful this year.
- Bringing back the basketball tournament, fun run, and looking to add a third event this year. Please come out and enjoy all the upcoming events.

Technology Committee – Cheryl Jones

Webmaster Cal Anderson announced a website refresh project going live in September.

Technology committee has not met yet this year but they will be meeting in a few weeks. Last Spring the committee started several initiatives that were focused on faculty collaboration with designing the teaching environment in the classroom space to afford them exactly what they need to do to provide the best educational experience for our students. This is a testament to the fact that we are going in the right direction. In the next month or so Cheryl will have more to share about what is going on.

AI and Emerging Technologies Committee – Cheryl Jones

Fred Lokken will speak about what the committee is doing in an upcoming meeting. In February 2025 we are having an AI and emerging technology expo day. It will be an entire day of vendors and booths and things for educating talks about AI.

There will be an AI subcommittee this year for AI policy creation. The committee does not want to go down this path alone and will need to join forces with other departments and will eventually meet together to start designing language.

Constituency Updates

Student Government Association - Lisha Allison

Many of the upcoming student events are part of Welcome Week, marking the kickoff of the new school year and taking place across all of our campuses. The Sip and Paint event is scheduled for September 16th on the Dandini Campus from 11 a.m. to 1 p.m. Additionally, SGA will participate in Spirit Day and hold their annual club fair that day on the Plaza.

Classified Council – Jennie Allan

There is a Classified Calendar of Events designed to encourage staff participation and foster a greater sense of belonging. New employees receive welcome emails and are also invited to attend our Classified Council meetings. Please send in your nominations for the Classified Staff Employee of the Month recognition.

There are many upcoming events this year, significantly more than last year. The next major event is the bake sale. Keep an eye out for updates!

Introduction of Fayth Ross and Alex Harris from the Meadowood Campus

Fayth Ross and Alex Harris will attend future Planning Council Meetings. They spoke about the exciting things they are working on in their respective areas including Fayth's work with Education Programs Inspiring the Community (EPIC) and Alex's work with Adult Basic Education (ABE).

New Business/Future Agenda Items

- No new business