TMCC
Truckee Meadows Community College
Web Advisory Committee

WEB ADVISORY COMMITTEE MINUTES

For Aug. 7, 2024

In attendance: Cal Anderson, Leone Thierman, Conrad Wong, Douglas Dawson, Dallin Crane, Susan Lundahl, Kate Kirkpatrick, Adine Stormoen, Stephanie Walden

Current Business / Quick Updates

Adobe Digital Signatures on PDF forms for Employees: WS implemented digital signatures for employees' fillable forms. Click in the box, follow the prompts and then a person can sign. Initiated some password protection on these forms. This is not for students. With Adobe Reader and Professional, just click on the signature box without adding anything else. Kate mentioned the dropbox Hello sign. Cal said that this is not necessarily related and to keep using that if they do.

Virtual Tour: Some Panorama 360 Updates. WS will be updating a handful of 360s. We are renting the equipment from the company and taking our own pictures and EAB will do the editing and splicing the 360s together. Going to redo the Welcome sign, maybe the par course, entrance to the soccer field. If anyone has ideas, let Cal know. Adine mentioned new signage is going up on the par course. She will let Cal know when that is going to be complete. In the future, we have our own go-pro camera, so we might be able to update more often throughout the year.

New Business

Site Refresh Update and Demo: Cal showed a preview of the some of the new updates The new max breakpoint now is 1600px instead of the older 1200px. On the homepage, Cal showed off the new hero slideshow/video box, and the seasonal content. Adine asked about adding countdown to subpages. Cal said we could add them as needed but the functionality isn't built-in by default. Leone asked if the new homepage layout would affect Jeff Dow photos, Cal said the changes we are making would better suit the professional photos we get from Jeff Dow. Cal showed how the emergency alerts would work with all the new icon and color features. Cal showed how the new embedded video content block would work and player in a larger pop-up than the current method.

Other Business / Quick Reminders

Fall Semester Starting: Cal reminded everyone to review their website updates and submit calendar events if needed.

Search Engine Recommended Links: Cal reminded everyone to review how their pages come up in the search engine. Cal showed how the recommended links work and to let Web Services know if there are any links that need to be added this way.

Drupal Training in the Fall: Cal said we would have a class late fall to train any users that want to have access to edit their own webpages on Drupal. Just let Web Service know if you would like to be added.

WCAG New Guidelines: DOJ recently changed their guidelines and said all government websites need to compliant by 2026. Our main website is already complaint and we are working to get up to WCAG v2.2 with the new refresh. Cal mentioned that PeopleSoft and other third-party services are beyond our scope but would also need to be compliant.

Other Updates and/or New Business

No comments from attendees.

Meeting ended at 11:39 a.m.